



Full Name

Current Designation

My Contact

✉ name@gmail.com

☎ +123-456-7890

📍 123 Anywhere St., Any City

🌐 www.yoursite.com

Hard Skill

- Quantification
- Tendering
- Estimation
- Billing
- Procurement
- Contracts

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education

- Bachelor of Technology: Civil Engineering - 2014, APJ Abdul Kalam Kerala Technological University, College, Location (Sample Text)
- Diploma in Civil Engineering - 2010, ASDF Collage, Location. (Sample Text)

About Me

A Civil Engineering graduate with detailed knowledge on Quantity Survey & Estimation looking for opportunity such as Quantity Surveyor, Billing Engineer etc. (Sample text)

Professional Experience

Quantity Surveyor | XYZ Company
2020 – Present

Key responsibilities:

- Calculating quantities from drawings Building projects
- Preparation of Bill of quantities
- Candy Estimation Module & QTO
- Process of Tendering, Billing & Procurement
- Basic training on different type of contracts such FIDIC, Standard Conditions
- Training on different type of measurement codes such as POMI, SMM7, IS1200, CESMM (Sample Text)

Trainee Quantity Surveyor | ABC Company
2015 – 2020

Key responsibilities:

- Process of Tendering, Billing & Procurement
- Preparation of Bill of quantities (Sample Text)

Certifications

- Expertise In Analysis Of GAD & RC Drawings, Estimating The Quantities, ERP Software In Engineering Module
- Pursued 6 Months Industrial Training At XYZ Company.
- Lifting Operations Courses From ABC. (Sample Text)